

# Administration Committee

**2013-12-11 09:35:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.  
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium 101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

*This agenda was updated 2013-12-04 12:21:51.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward, [kward@mtc.ca.gov](mailto:kward@mtc.ca.gov), (510) 817-5967

*This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.*

## Chair

Adrienne J. Tissier

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos  
Dodd Federal Glover Joe  
Pirzynski Jean Quan Bijan  
Sartipi+

## Ex Officio

Amy Rein Worth\*\*\* Dav  
Cortese\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

### 1. Confirm Quorum

**Consent:**

2.

**Action:** Committee Approval

**Minutes - November 13, 2013 meeting.\***

a) **Action:** Committee Approval

- [2a Minutes.pdf](#)

**Monthly Financial Statements - October 2013.\***

b) **Presented by:** Eva Sun

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**Action:** Information

- [2b Financials.pdf](#)

**Investment Report for October 2013.\***

**Presented by:** Sue Woo

c)

**Action:** Information

- [2c Investment Report.pdf](#)

**Contract Amendment - StreetSaver Training and Guidance Services: Nichols Consulting Engineers  
Chtd.\* (\$320,000)**

d) **Presented by:** Sui Tan

**Action:** Committee Approval

- [2d StreetSaver.pdf](#)

**Other Business/Public Comment/Adjournment**

3.

**Action:** Information

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## **Next meeting**

2014-01-08 09:35:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff subject to change by the Committee.

\*\*\*MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

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**Quorum:** A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

**Public Comment:** The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Título VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 510.817.5757 o al 510.817.5769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.